

DOMESTIC WIRE TRANSFER REQUEST

Please complete and sign the form below then mail or fax to:

Mail: Commonwealth One Federal Credit Union
P.O. Box 9997
Alexandria, VA 22304-0797
Fax: (703) 650-4003



Domestic Wire Transfer Fee: \$15

MEMBER INFORMATION

MEMBER NAME: _____
ADDRESS: _____
CITY: _____ **STATE:** _____ **ZIP:** _____
ACCOUNT #: _____
AMOUNT: _____ **TIME RECEIVED:** _____

RECEIVING BANK

ABA #: _____ **ABA Lookup** _____
BANK NAME: _____
CITY: _____ **STATE:** _____ **ZIP:** _____

FURTHER CREDIT TO/FINAL RECEIVING BANK (IF NEEDED)

ABA #: _____
BANK NAME: _____
CITY: _____ **STATE:** _____ **ZIP:** _____

ACCOUNT TO BE CREDITED

MEMBER NAME: _____
ADDRESS: _____
CITY: _____ **STATE:** _____ **ZIP:** _____
ACCOUNT #: _____
REASON FOR WIRE: _____
SPECIAL INSTRUCTIONS: _____

Commonwealth One Federal Credit Union shall mail a transaction receipt of each wire transfer and fees charged to the member no later than the next business day following the date of the transfer. Such receipt shall be sent to the member's address of record. Commonwealth One agrees that it will use its best effort to see that requests for transfers are handled promptly and consummated on the day of receipt but makes no representation of such handling and the Member agrees that Commonwealth One is not responsible for any loss resulting from delay in making a transfer.

MEMBER'S SIGNATURE: _____
PHONE: _____
DATE: _____

FOR OFFICE USE ONLY

WIRE AGREEMENT SIGNATURE VERIFICATION: _____ **WIRE AGREEMENT PASSWORD VERIFICATION:** _____
EMPLOYEE TAKING REQUEST: _____ **BRANCH:** _____

ACCOUNTING USE ONLY

OFAC CHECK BANK: _____ **OFAC CHECK RECIPIENT:** _____
EMPLOYEE COMPLETING WIRE SIGNATURE: _____ **PRINT LAST NAME:** _____