

AFFILIATE WITH COMMONWEALTH ONE!

Become a Sponsor Group of CommonWealth One (it's free!) and offer your employees the benefit of credit union membership. You can apply to become a Sponsor Group by doing the following:

1. Complete the attached Sponsor Group Application.
2. Compose a letter requesting to become a Sponsor Group. Refer to the sample below.
3. Send the Application and Letter:

Emmanuel Obe
Manager, Business Development
CommonWealth One Federal Credit Union
PO Box 9997
Alexandria, VA 22304

Any questions? Please call 703-236-7635 or email eobe@cofcu.org

[COMPANY LETTERHEAD]

[DATE]

Sample Letter

Mr. Emmanuel Obe
Manager, Business Development
CommonWealth One Federal Credit Union
PO Box 9997
Alexandria, VA 22304-0797

Dear Emmanuel,

Body of the letter must include:

- Statement that Company wants to be a Sponsor Group of CommonWealth One
- Distance (in miles) from the office(s) to the nearest CommonWealth One Service Center.
- Number of employees at each Company location.
- Company is not currently being served by any other credit union*

Sincerely,

[Name]
[Authorized Company Official]

*If you are currently served by a credit union, please call Emmanuel at 703.236-7635 to discuss.

Organization Name _____

Date Established _____ Public _____ Private _____

Street Address _____

City/State/Zip Code _____ Phone _____

President/CEO _____

Primary Contact/Title _____

Phone _____

Email _____

Briefly describe the business or activity of your organization:

Number of employees _____ Average age of employees _____

Average salary _____

Percentage of exempt employees _____% Of non-exempt employees _____%

Do employees work in more than one city? YES NO

If Yes, attach a listing of each location and number of staff at each. Also indicate if you are planning to offer credit union membership to all staff or local offices.

Do you currently offer direct deposit for employee payroll? YES NO

If No, do you plan to offer it for the credit union? YES NO

Are your employees eligible for membership at any other credit union? YES NO

PLEASE RETURN THIS COMPLETED FORM, WITH THE LETTER REQUESTING TO BECOME A SPONSOR GROUP AND THE MOST RECENT FINANCIAL STATEMENT OR ANNUAL REPORT, TO:

Commonwealth One Federal Credit Union
Attn: Marketing & Business Development
P.O. Box 9997
Alexandria, Virginia 22304-0797
Fax: 703.823.6530